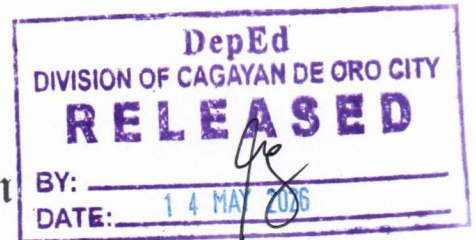




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

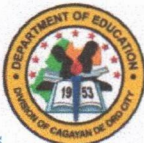
11 May 2026

DIVISION MEMORANDUM
No. 454 s.2026

**UPSKILLING OF DISTRICT RESEARCH FOCALS ON BASIC EDUCATION
RESEARCH AND FOUNDATIONAL GUIDELINES ON ARTIFICIAL INTELLIGENCE
IN BASIC EDUCATION (DO NO. 003, S. 2026)**

TO: SEPS – Planning and Research Unit
All Division Research Focal Persons

1. In line with the Division's commitment to strengthen research capacity and promote responsible and effective use of emerging technologies in education, this Office shall conduct an **Upskilling Activity for District Research Focals on Basic Education Research and Foundational Guidelines on Artificial Intelligence in Basic Education (DepEd Order No. 003, s. 2026)**.
2. The activity will be held on **May 28-29, 2026**, at the **Conference Hall, Cagayan de Oro National High School – Junior High School**.
3. The activity aims to:
 - a. enhance the competencies of district research focal persons in managing and implementing basic education research;
 - b. deepen understanding of the DepEd Research Management Guidelines and related policies; and
 - c. orient participants on the foundational guidelines on the use of Artificial Intelligence (AI) in Basic Education, including ethical, responsible, and pedagogically sound applications.
4. The identified participants are listed in **Enclosure No. 1** of this memorandum.
5. Participants are expected to attend the full duration of the activity and actively engage in all sessions and workshop activities. Additionally, participants of this said activity will be granted corresponding **service credit/compensatory time-off** subject to existing procedures and guidelines.
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation,



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	00
Effectivity		Page	Page 1 of 166



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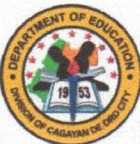
Office of the Schools Division Superintendent
gender, age, religion, and ethnicity.

7. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATION RESEARCH
DM027-SGOD-PR-BASEN/ upskilling of district research focals on basic education research and foundational guidelines on artificial intelligence in basic education (do no. 003, s. 2026)
May 11, 2026



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Doc. Ref. Code		Rev	00
Effectivity		Page	Page 2 of 166

Enclosure: List of Research District Focal Persons and TWG Members

1. Hash N. Salic
2. Nina D. Leyson
3. Eden C. Acaylar
4. Irish Taboclaon
5. Ellen Olasiman
6. Rochelle Nala
7. Mar V. Agot
8. Donna Marie Balangiao
9. Maridelyn Gumonan
10. Gary Greg Tagra
11. Dioneta Bahian
12. Genevieve Fuentes
13. Christine Dabatian
14. Suzy May Fabular
15. Farmena Dimaporo
16. Syville Nino U. Dumanon
17. Marionne P. Melencion
18. Harlie Lim



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MARIKINA CITY